

**Office Use Only:**

Account Manager .....

Branch .....

Account No .....

# APPLICATION FOR A CREDIT ACCOUNT

Accounts Dept: Unit 3, 26 Marsh Green Road West, Marsh Barton, Exeter EX2 8PN Telephone: 01392 667483 Email: jbelli@devondale.net (Credit Controller)

Trading Name/Title ..... (Ltd/Plc)  
 Address .....  
 Town .....  
 County ..... Postcode .....  
 Telephone ..... Fax .....  
 Mobile No ..... No of yrs trading .....  
 Email .....  
 Is Property Owned  Rented  Leased

**Legal Structure**

Sole Trader  Partnership  Limited Company  Plc

**If Limited Company, Registered Office address:**

Reg No ..... Date of Incorporation .....

**If Sole Trader, Full Name and Address:**

Sole Trader & Partnerships Must Provide Full Name & Residential Address. If you have not been in residence at your current address for more than 3 years, please provide previous address.

..... Tel .....  
 Date of Birth ..... No of yrs trading .....  
 Is Property Owned  Rented  Leased

**If Partnership, Full Name and Address and Date of Birth:**

1 .....  
 Tel ..... Mob ..... DoB.....  
 Is Property Owned  Rented  Leased

2 .....  
 Tel ..... Mob ..... DoB.....  
 Is Property Owned  Rented  Leased

We will make a search (& future searches in line with the Data Protection Act (1998) with a reference agency, which will make a record of that and will share that information with other businesses. We may also make enquiries about the principal directors with a credit reference agency.

**Invoicing Address (if different):**

..... Tel .....

**DECLARATION:**

I/We hereby apply for a Credit Account with Devondale Electrical Limited, to be operated in accordance with the Conditions of Sale detailed on the reverse of this form, confirm the the above particulars to be correct, and agree to pay accounts by the last working day of each month following the month of delivery.

Full Name (BLOCK CAPITALS) ..... Signature ..... Date .....

**Name of Person Responsible for Account Payments:**

Mr/Mrs/Miss .....  
 Title ..... Tel ..... Ext .....

**Name of Person Responsible for Account Purchasing:**

Mr/Mrs/Miss .....  
 Title ..... Tel ..... Ext .....

Credit Required (Monthly) .....

Is an Order Number Mandatory YES / NO

Bank Name .....  
 Address .....

Tel ..... Date Account Opened .....

Account No ..... Sort Code .....

(If Less than 12 Months, details of previous bank)

**Trade References:**

1 Company .....  
 Address .....

Tel ..... Contact .....

2 Company .....  
 Address .....

Tel ..... Contact .....

**Continuing Guarantee**

NB. If the customer is a limited liable company or partnership established less than three years the continuing guarantee MUST be signed by a director or secretary (in the case of a limited liability company) or equity partner ( in the case of a limited liability partnership) it might also be requires to be completed in other cases.

**To Devondale Electrical Ltd.**

In consideration of your agreeing to grant credit facilities to the Company or Limited Liability Partnership described above (the "Company") I hereby unconditionally guarantee the due and punctual performance and observance of the by the Company of it's obligations herein and under your Condition of Sale overleaf, and agree to indemnify and keep indemnified against any breach or non observance thereof by the Company.

Authorised Signature .....

Full Name (BLOCK CAPITALS) .....

Title .....

Additional Signatures (Partnerships) .....

## TERMS AND CONDITIONS OF CREDIT FACILITIES

1. Credit facilities will not be granted until this application form is fully completed and signed, references obtained and reviewed. This form must be returned duly signed by and authorised representative of the applicant, Photocopies and faxed copies will not be acceptable. Accompanying this form must be a letter on the applicant's official letter head note paper stating that credit facilities are required and referring to the application for Credit account.
2. Devondale Electrical Distributors Ltd. reserve the right to decline any application for Credit facilities without stating a reason for doing so.
3. Devondale Electrical Distributors Ltd. reserve the right to withdraw Credit facilities at any time without stating a reason for doing so.
4. Payment Terms: Terms are strictly nett; with payments to be received by the end of the month following invoice date.
5. Devondale Electrical Distributors Ltd. will notify in writing that Credit facilities have been granted, together with the maximum Credit limits that will be available. The Credit limit is defined as the total value of trading that Devondale Electrical Distributors Ltd. will allow, at any time, on Credit facilities.
6. When trading reaches the Credit limit, whether payments are due or not, Devondale Electrical Distributors Ltd. reserve the right to request immediate payment to allow Credit facilities to continue. Failure to comply with this request will result in Credit facilities being withdrawn until the total monies outstanding are within the Credit limit.
7. Failure to comply with the payment terms as stated above will result in credit facilities being withdrawn until payment is received in full and any settlement discount offered will be disallowed. Interest is chargeable at the base rate Of National Westminster Bank Plc plus 8% in respect of all sums not paid within the payment terms as stated above from the date the same became due until the date of payment.
8. Failure to comply with the above Terms and Conditions may result in the permanent withdrawal of Credit facilities, and the total of all amounts outstanding will become payable immediately.
9. Credit Accounts will automatically be closed if trading does not occur for a period of six months. The accounts will only be re-opened after new references are obtained and reviewed.
10. Devondale Electrical Distributors Ltd. reserve the right to amend or modify Credit facility terms and conditions at any time.
11. Legal title and property in all goods supplied to the applicant by Devondale Electrical Distributors Ltd. remains with Devondale Electrical Distributors Ltd. until paid for in full and until then they may be removed by Devondale Electrical Distributors Ltd. or its agents at any time. The applicant accepts and agrees that Devondale Electrical Distributors Ltd. shall have the right of access (with vehicles) to the premises of the applicant or to any other place where such goods are stored for this purpose.
12. Devondale Electrical Distributors Ltd. will accept no claims or complaints in respect of any goods supplied to the applicant unless notification of the same is made to Devondale Electrical Distributors Ltd. no later than three working days after the same have either been collected by the applicant or delivered to the applicant.
13. Unless specifically stated no warranty is given by Devondale Electrical Distributors Ltd. that the goods are of a specific quality or fit for a particular purpose and no liability is accepted by Devondale Electrical Distributors Ltd. Accordingly.